

# INFO SHEET: EXPERIENCE AUSTRIA

## Project: Caritas Bildungszentrum CarBiz



### ■ WHAT IS IT?

The Caritas bildungszentrum is part of the asylum and integration departments of the Caritas Vienna. It's aim is to counsel asylum seekers, refugees and other foreigners in school education. Other main activities are the organisation of German courses and job integration projects. For children we have two learning cafes.

#### **Lerncafé**

2 Learning cafes in the 10<sup>th</sup> district of Vienna. A learning support structure for children and youngster from disadvantaged families as well as counselling for parents. Within a non formal setting we want to transmit the message learning =fun:

#### **Edelweiß**

vocational training for young refugees and intercultural learning sessions in the Nature park HOhe Tauern (in the alps of Austria)

#### **hilf\_reich**

Education course for home help service for refugees

- Gemeinsame Freizeitgestaltung: Ausflüge, z. B. Museum, Wald, Spielplatz oder wichtige öffentliche Einrichtungen

For more infos visit our website:

<http://www.caritas-wien.at/hilfe-einrichtungen/asylmigrationintegration/bildungsarbeit/>

### ■ WHERE IS IT?

The Project is located in Vienna, capital of Austria. Vienna has 1,6 million inhabitants. Located in the

centre of the new Europe and heavily influenced by it's history as the capital of the Austrian Hungarian Empire, it builds a bridge between east and west. Many historical buildings offer loads of sight seeing opportunities, but fortunately Vienna is also influenced by modern times: it has a lively night life, many opportunities to practice sport and a large cultural programme.

The CarBiz itself is located xxx

### ■ WHAT IS GRENZENLOS DOING?

Grenzenlos is a Vienna-based NGO different from the project. We are supporting the project and the intern/volunteer before and during her/his stay, and we are organizing the logistics.

Grenzenlos identifies and prepares hosting projects, , organises the accommodation, offers a basic introduction and orientation for the participant after arrival, helps with finding language courses if needed, offers a mentoring program, helps with all administrative matters and conducts the evaluation meeting at the end of stay.

Last but not least Grenzenlos also offers free time activities for the volunteers in Vienna and surrounding.

### ■ JOB DESCRIPTION

We have many with our clients. They come to our counsel lessons, German courses, job integration projects and children learning activities. We work together in a team of 7 persons with the aim to find individual education and job solutions for our clients.



The main job for our volunteer is to work with our clients. the volunteer will be the first contact person in our office. his/her job would be the first information of our offers, answer the telephone and to organise appointments with our education counsellors.

#### ■ FACTS & NUMBERS

**Employees:** 5 full time and two part time

**Experience with international volunteers:** We have several local and international volunteers within Caritas.

**Support for volunteers:** team meetings every week, regular feed back with the personal volunteer advisor

**Volunteering duration:** 4-6 months February-July

#### ■ REQUESTED SKILLS

The volunteer should be interested in social work and in education. He/she should like to work with people from many different countries.

If possible he/she should be well organized.

Language skills: Good German is very important  
English and Russian can be helpful

#### ■ HOW TO APPLY?

Send your Volunteers Motivation letter together with your CV to grenzenlos: [austria@grenzenlos.or.at](mailto:austria@grenzenlos.or.at)  
The selection will be made by the Hosting project itself.

#### ■ CONTACT

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For infos, see also: [www.experience-austria.org](http://www.experience-austria.org)